



SANDAK-LEWIN TRUST

T +27 (0)21 49 0440



W www.sltrust.co.za



E info@sltrust.co.za

HQ 64 Roeland Square, Drury Lane Gardens, Cape Town, 8001



05 September 2022

Dear Sir / Madam

Attached you will find your monthly report pack for your scheme. This page provides a summary of the detailed information contained within each report.

1. **Cash Flow Report** - The monthly cash movement into and out of the trust account.

Cash Balances		56556
Current Account	0	
Savings Account	56556	

2. **Creditors Summary** - All the outstanding creditors (suppliers of services) of the scheme and any movements within the month.

Creditors Outstanding		787
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3. **Debtors Summary** - All the members of the scheme that have arrear or advance balances on their accounts.

Net Debtors Balance		-6522
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4. **Performance to Budget Report** - The monthly income statement compared to the budgeted amounts per line item i.e. it reflects the performance to budget of the scheme. This summary reflects any exceptional items on the report (i.e. with a high variance from the budgeted amount).

Exception Items on the Performance to Budget Report (01 Mar 2015 to date)			
	Variance	YTD Budget	YTD Actual
Expense			
Accounting			
Salaries and wages			

We trust that the above reports provide sufficient information with which to continue managing your scheme effectively, however, should you require any further detailed reports, please do not hesitate to request these from your Portfolio Manager.

Yours sincerely,

Sandak Lewin Trust



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Opening Cash Balances at 2015-12-01

Current Account	0.00	
Savings Account	58 423.52	
Total		58 423.52

Cash Inflows

Customer Name	19 157.53	
Customer Name	995.00	
Customer Na	192.67	
Total		20 345.20

Cash Outflows

Creditor - Creditors Name	1 995.00	
Creditor - Creditors Name	1 625.35	
Creditor - Creditors Name	3 665.10	
Creditor - Creditors Name	2 974.43	
Creditor - Creditors Name	7 820.40	
Creditor - Creditors Name	2 097.60	
Other Outflow Description	2 035.09	
Total		22 212.97

Closing Cash Balances at 2015-12-31

Current Account	0.00	
Savings Account	56 555.75	
Total		56 555.75



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Creditors Movement

Creditors at start of period	-499.82
Invoiced:	
Management Fees	2 764.50
Security & Access Control	3 665.10
Courier & Postage	34.20
Fax and Email	35.91
Cleaning	2 097.60
Pool	787.00
Plumbing	7 820.40
Sewerage	421.57
Printing & Stationery	60.02
Water	255.75
Doors and Windows	1 995.00
Electricity	500.00
Refuse	948.02
Bank Charges	79.80
Settled:	
Payments	-20 177.88
Creditors at end of period	787.17

Creditors Roll

Creditor	Open	Invoiced	Payments	Adjusted	Close
Creditors Name	0.00	1 995.00	-1 995.00	0.00	0.00
Creditors Name	0.11	0.00	0.00	0.00	0.11
Creditors Name	0.01	1 625.34	-1 625.35	0.00	0.00
Creditors Name	-500.00	500.00	0.00	0.00	0.00
Creditors Name	0.00	787.00	0.00	0.00	787.00
Creditors Name	0.00	3 665.10	-3 665.10	0.00	0.00
Creditors Name	0.06	2 974.43	-2 974.43	0.00	0.06
Creditors Name	0.00	7 820.40	-7 820.40	0.00	0.00
Creditors Name	0.00	2 097.60	-2 097.60	0.00	0.00
	-499.82	21 464.87	-20 177.88	0.00	787.17



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Debtors Control Movement

Debtors at start of period	-3 882.00
Plus:	
Levies	14 650.84
Exclusive Use Contributions	1 867.14
Less:	
Receipts	19 157.53
Debtors at end of period (A + B)	-6 521.55

Debtors in ARREARS at end of period

Property Owner Name	973.58
Property Owner Name	343.96
Total (A)	1 317.54

Debtors in ADVANCE at end of period

Property Owner Name	-950.14
Property Owner Name	-2 151.60
Property Owner Name	-5.30
Property Owner Name	-858.92
Property Owner Name	-79.72
Property Owner Name	-2 876.14
Property Owner Name	-917.27
Total (B)	-7 839.09



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Description	Budget Total	Budget YTD	Actual YTD	Variance	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16
Income	190905	159088	159775	688	15197	15137	15190	15139	15162	16181	16670	16693	16700	17706		
Levy Income	189205	157671	156170	-1501	15016	15016	15016	15016	15016	15016	16518	16518	16518	16518		
Levies	167818	139848	138517	-1331	13319	13319	13319	13319	13319	13319	14651	14651	14651	14651		
Exclusive Use Contributions	21387	17823	17653	-170	1697	1697	1697	1697	1697	1697	1867	1867	1867	1867		
Sundry Income	1700	1417	3605	2188	181	121	174	123	146	1165	152	175	182	1188		
Insurance Claims	0	0	1995	1995	0	0	0	0	0	1000	0	0	0	995		
Interest	1700	1417	1610	193	181	121	174	123	146	165	152	175	182	193		
Expenses	180553	150461	158689	-8228	18460	9371	10970	15171	23574	17726	12046	15153	12714	23500		
Accounting	5720	4767	0	4767	-5720	0	0	0	5720	0	0	0	0	0		
Audit Fees	5720	4767	0	4767	-5720	0	0	0	5720	0	0	0	0	0		
Operating Expenses	76128	63440	66803	-3363	6357	6520	6282	4710	8193	6703	6928	7254	6749	7107		
Bank Charges	950	792	787	5	86	86	63	68	80	97	80	80	68	80		
Cleaning	18500	15417	17726	-2309	1881	1505	1541	0	3467	1712	2098	1712	1712	2098		
Cleaning Materials	500	417	0	417	0	0	0	0	0	0	0	0	0	0		
Courier & Postage	0	0	474	-474	34	44	68	34	34	87	68	0	68	34		
Fax and Email	0	0	117	-117	0	5	0	0	0	5	0	36	36	36		
Insurance	22000	18333	18754	-421	1807	1807	1807	1807	1807	1807	1807	2035	2035	2035		
Levies	0	0	500	-500	0	0	0	0	0	0	0	500	0	0		
Management Fees	33178	27648	27646	2	2514	3016	2765	2765	2765	2765	2765	2765	2765	2765		
Printing & Stationery	1000	833	799	34	35	57	38	35	40	231	111	126	65	60		
Utilities	36500	30417	27115	3302	1000	2264	3355	2916	2771	2994	2666	2964	4057	2125		
Refuse	12000	10000	8314	1686	0	875	875	875	948	948	948	948	948	948		
Sewerage	10000	8333	7655	678	0	766	1091	849	729	852	672	1111	1163	422		
Water	8000	6667	6146	521	0	624	889	691	594	694	547	905	947	256		
Electricity	6500	5417	5000	417	1000	0	500	500	500	500	500	0	1000	500		
Repairs & Maintenance	62205	51838	64771	-12933	16823	587	1332	7546	6890	8029	2452	4935	1908	14268		
Doors and Windows	0	0	1995	-1995	0	0	0	0	0	0	0	0	0	1995		
Electrical	12000	10000	10417	-417	9937	0	480	0	0	0	0	0	0	0		
Fire Equipment	650	542	502	40	0	0	0	0	0	0	502	0	0	0		
General Building	15000	12500	12587	-87	1685	0	0	3270	0	5732	0	1900	0	0		



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Description	Budget Total	Budget YTD	Actual YTD	Variance	Mar 15	Apr 15	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16
Gardening	2000	1667	1104	563	0	0	0	1000	-500	500	0	104	0	0		
Remotes, Locks & Keys	0	0	124	-124	0	0	83	0	0	0	0	40	0	0		
Pest Control	855	713	0	713	0	0	0	0	0	0	0	0	0	0		
Plumbing	12000	10000	18305	-8305	0	0	0	1900	6635	0	1950	0	0	7820		
Pool	8700	7250	7666	-416	1217	0	769	1376	755	258	0	1166	1338	787		
Security & Access Control	8000	6667	12071	-5404	3984	587	0	0	0	1539	0	1725	570	3665		
Television Repairs	3000	2500	0	2500	0	0	0	0	0	0	0	0	0	0		
Net Profit / Loss	10352	8627	1086	-7541	-3263	5766	4220	-32	-8412	-1545	4624	1540	3985	-5794		



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Owner	Part	Type	No	nPQ	Levy	
Property Owner Name	Account Number	Section	Apartment	14	5.1241	750.72
		EU	Garden	G5	-	116.90
		EU	Parking Bay	14	-	73.04
Property Owner Name	Account Number	Section	Apartment	05	5.2042	762.46
		EU	Parking Bay	05	-	73.04
Property Owner Name	Account Number	Section	Apartment	18	5.1241	750.72
		Section	Garage	18	1.3611	199.42
		EU	Garden	G1	-	125.66
Property Owner Name	Account Number	Section	Apartment	06	5.2042	762.46
		EU	Parking Bay	06	-	73.04
Property Owner Name	Account Number	Section	Apartment	02	5.1241	750.72
		Section	Garage	02	1.3611	199.42
Property Owner Name	Account Number	Section	Apartment	15	5.1241	750.72
		EU	Garden	G4	-	93.51
		EU	Parking Bay	15	-	73.04
Property Owner Name	Account Number	Section	Apartment	09	5.1241	750.72
		EU	Parking Bay	09	-	73.04
Property Owner Name	Account Number	Section	Apartment	07	5.2841	774.16
		Section	Garage	07	1.3611	199.42
Property Owner Name	Account Number	Section	Apartment	08	5.2042	762.46
		EU	Parking Bay	08	-	73.04
Property Owner Name	Account Number	Section	Apartment	04	5.2042	762.46
		EU	Parking Bay	04	-	73.04
Property Owner Name	Account Number	Section	Apartment	03	5.1241	750.72
		EU	Parking Bay	03	-	73.04
Property Owner Name	Account Number	Section	Apartment	01	5.2841	774.16
		EU	Parking Bay	01	-	73.04
Property Owner Name	Account Number	Section	Apartment	11	5.1241	750.72
		Section	Garage	11	1.3611	199.42
		EU	Garden	G7	-	87.67
Property Owner Name	Account Number	Section	Apartment	17	5.1241	750.72
		EU	Garden	G2	-	93.51
		EU	Parking Bay	17	-	73.04



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Owner	Part	Type	No	nPQ	Levy	
Property Owner Name	Account Number	Section	Apartment	16	5.1241	750.72
		EU	Garden	G3	-	93.51
		EU	Parking Bay	16	-	73.04
Property Owner Name	Account Number	Section	Apartment	13	5.2042	762.46
		EU	Garden	G9	-	137.36
		EU	Parking Bay	13	-	73.04
Property Owner Name	Account Number	Section	Apartment	12	5.2042	762.46
		Section	Garage	12	1.3611	199.42
		EU	Garden	G8	-	90.59
Property Owner Name	Account Number	Section	Apartment	10	5.2842	774.18
		EU	Garden	G6	-	78.91
		EU	Parking Bay	10	-	73.04